MOUNT SHASTA FIRE PROTECTION DISTRICT STATION 1 600 MICHELE DRIVE

REGULAR BOARD MEETING AGENDA

**CHAIRMAN ROBERT ASHWORTH** 

**VICE-CHAIRMAN RICHARD KLIEWER** 

10:00 A.M.

**DIRECTOR JOHN ANDERSON** 

DIRECTOR JAMES BEEM

DIRECTOR CHAD McCALL

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

**SECRETARY JENNIE DAVIS** 

WEDNESDAY, MAY 10<sup>TH</sup>, 2017

## ITEM:

- 1. Call to Order, Chaplain Crabtree to give Invocation, and Flag Salute.
- 2. Roll Call.
- 3. Approval of Minutes for the Regular Board Meeting of April 5<sup>th</sup>, 2017.
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
- 5. Cash Report
- 6. Old Business and Board Directives from Previous Meetings
  - 6a. Discussion and Possible Action regarding clarification of employee regular pay and strike team pay. Director Beem
  - 6c. Discussion and Possible Action to retire District's current liabilities. -Director Anderson
- 7. NEW BOARD BUSINESS AND POSSIBLE ACTION
  - 7a. Discussion and Possible Action to adopt an Incident Report Form, an Auto Loss Form, and a Property Loss form. Director Ashworth
  - 7b. Discussion and Possible Action to accept 2017/2018 Recommended Budget. Chief Joyce

- 7c. Discussion and Possible Action regarding Annual vs Biennial audit costs. -Director Ashworth
- 7d. Discussion and Possible Action to adopt Heat Illness Prevention Policy. -Director Ashworth
- 7e. Discussion and Possible Action to change agenda format. -Director Ashworth
- 8. Next regularly scheduled Board Meeting is tentatively scheduled for Wednesday, June 14<sup>th</sup>, 2017 at 10:00 a.m.
- 9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce
- 10. Donations
- 11. Deposits
- 12. Fund Transfers
- 13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting
- 14. Ratify Payroll Claims- A detailed list containing all payees and payment amounts will be provided during the meeting
  - Regular Payroll: 03/31-04/13/17

o **\$188.09** 

wages

o **\$31.16** 

**Federal taxes** 

- Quarterly CA UI and Employment Training Tax: 01/01-03/31/2017
  - o \$2748.76 tax payment
- Regular Payroll: 04/14-04/27/17

o **\$252.11** 

wages

o **\$41.78** 

**Federal taxes** 

- 15. <u>Board Comments and Questions</u>: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.
- 16. CLOSED SESSION: Personnel: Board Member
- 17. Adjournment